

AFTER

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Objective

- Electronics Technician position using my Test Technician, Rework and Supervisory Experience.

Summary of Test Technician, Rework and Supervisory Experience

- Testing, troubleshooting and rework to board and component levels.
- Testing and writing of cellular stations with 3 microprocessors per unit.
- Achieving a rejection rate 8% above company standards while meeting quotas.
- Receiving Gold, Silver and Bronze Awards for Outstanding Service.
- EET / AAS Degree - 1,900 hours hands-on experience - ITT Technical Institute.

Employment While Completing EET Degree 1994 - Present

TEST TECHNICIAN, PCB Designs

- Tested to component level and repaired approximately 1,000 audio PCB's per month.
- Developed expertise on 3 different boards including 8 and 16-channel mic input/out boards and 8-channel equalizer.
- Utilized test jib, power supply oscillator, oscilloscope and DMM to load and test boards.
- Consulted with head technician to resolve test faults and failures.
- Notified line lead regarding quality control and inventory levels to meet production deadlines.
- Trained 3 test technicians in bench and production procedures.
- Consistently maintained a 1% to 2% rejection rate, where 10% was acceptable company standard, while meeting or exceeding daily/weekly production quotas.

TESTING, Precor

- Performed high-pot testing of 5,000 power supplies used in athletic treadmill equipment.
- Checked forward and reverse biasing on a high-volume production line.
- Successfully exceeded position requirements by conducting preliminary troubleshooting of failed units which allowed me to inform lead tech of known faults.

TESTING / WIRING, Innovation Technology

- Built double-redundant microprocessor-driven cellular stations from schematics for ATT wireless.
- Assembled 15' x 7' x 5' units, which included climate and temperature controls, lights, fans, voltage supply, backup DC power supply and 3 microprocessors per unit.

CUSTOMER SERVICE / DEPARTMENTAL SUPPORT, Wholesale Club

- Marketed 3 major brands with 12 product lines, assisting up to 50 customers on a daily basis and generating sales of \$28,000 per month.
- Served up to 200 customers per shift, maintaining cash accountability for tray of up to \$2,000 which was replaced every 4 hours as cash grew. Consistently balanced to the penny.
- Maintained weekly inventory control for 10,000 sq ft sales floor, grossing \$9 million quarterly.
- Received Gold, Silver and Bronze Awards in addition to a Productivity Award based on customer comments, dedication and superior service.

Employers want technical skills as well as "soft" or transferable skills.



- ① Read the last sentences under PCB DESIGNS and WHOLESALE CLUB in the before resume.
- ② Now read the 3rd & 4th statements in the 2nd section of Dee's after resume. These statements show Dee has good technical skills and also convinces us that she is a hard worker who cares about quality. Traits employers want!
- ③ The 3rd heading Employment While Completing EET Degree 1994 - Present explains a short work history. It turns a weakness into a strength because it shows Dee worked while in school.